



# CHANGE OF PARTICULARS

Please complete and fax this form to 011 788 9587  
Alternatively, submit it by email to info@mra.co.za

The MRA Constitution states:

**Clause 7 : Change in Information**

- 7.1 Every Member shall notify the Secretary in writing of changes in:
  - 7.1.2 postal address and/or trading address
  - 7.1.3 trading name

**Clause 17 : Suspension of Membership**

- 17.1 A member firm may be suspended where the Executive Committee considers that by virtue of one or more of the following changes, the member no longer qualifies as a member in good standing:
  - 17.1.1 a member firm has admitted a partner or partners;
  - 17.1.2 where a partner or partners have retired from a member firm;
  - 17.1.3 where there has been a change in shareholders in a member firm who is a private company;
  - 17.1.4 where there has been a change in directors where a member firm is a Limited Liability Company;
  - 17.1.5 the representative of a member firm who has been suspended shall, during the period of suspension, be suspended from holding any office in the Association.

**Company Name:** \_\_\_\_\_ **If there has been NO CHANGE, tick here:**

Company Registration # \_\_\_\_\_ VAT Reg. No. \_\_\_\_\_ Labour Dept  
Comp Fund Reg. No. \_\_\_\_\_

Former Trading Name: \_\_\_\_\_

New Trading Name: \_\_\_\_\_

Trading address (if changed): \_\_\_\_\_

No. of Branches \_\_\_\_\_ No. of employees \_\_\_\_\_

In terms of the SECOND HAND GOODS ACT (no6 of 2009) paragraph 14, has the applicant or any of the shareholders and / or management of the applicant entity, been convicted of a criminal offence during the preceding 10 years? YES NO  
if yes, provide details: \_\_\_\_\_

**Confirm contact details:**

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Change of Director/Shareholder**

**Resignation of Partner/Directors/Shareholders:**

Name \_\_\_\_\_ ID/Corporate entity Reg No. \_\_\_\_\_

Name \_\_\_\_\_ ID/Corporate entity Reg No. \_\_\_\_\_

Name \_\_\_\_\_ ID/Corporate entity Reg No. \_\_\_\_\_

**Appointment of Partner/Directors/Shareholders:**

Name \_\_\_\_\_ ID/Corporate entity Reg No. \_\_\_\_\_

Name \_\_\_\_\_ ID/Corporate entity Reg No. \_\_\_\_\_

Name \_\_\_\_\_ ID/Corporate entity Reg No. \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_